

Australian College of Applied Psychology



Sydney campus

CRICOS provider number 01328A

Postal enquiries

Australian College of Applied Psychology*
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In person

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email: info.acap@navitas.com

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facebook: www.facebook.com/acapstudents

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^New campus address from late 2016: 255 Elizabeth Street, Sydney

Open days

Information evenings

For the latest information session dates, visit www.acap.edu.au.

Campus visits

ACAP welcomes visitors to our campus throughout the year. To make an appointment, call 1800 061 199 or email info.acap@navitas.com.

Important dates

Trimester 1 starts	Monday 13 February 2017
Trimester 2 starts	Monday 29 May 2017
Trimester 3 starts	Monday 18 September 2017

ABOUT

Established over 30 years ago, the Australian College of Applied Psychology (ACAP) offers specialist courses in counselling, psychology, coaching, case management, social science, social work and youth work. We have over 5,500 students studying on-campus, or online or through a combination of both modes. Courses can be studied full-time or part-time and students can choose to start their course in February, May or September.

ACAP is a registered higher education provider and a nationally registered training organisation (RTO: 0500). Our psychology degrees are accredited by the Australian Psychology Accreditation Council, our Bachelor of Counselling degree is accredited by the Psychotherapy and Counselling Federation of Australia, and our Bachelor of Social Work is an Australian Association of Social Workers provisionally accredited qualification.

At ACAP, we've designed a practical and interactive approach to learning that allows you to put the theory you learn into practice. Our academic staff have extensive industry experience, thorough knowledge of their discipline and an understanding of the latest work practices. We offer the full sequence of courses from Diplomas to Bachelor degrees, Graduate Diplomas and Masters degrees.

ACAP also runs a not-for-profit psychology teaching clinic, located at our Sydney campus, which offers a range of psychological services to the community at low cost. Students of our Master of Psychology (Clinical) and Graduate Diploma of Professional Psychology, who are registered and provisionally registered psychologists, staff the clinic under the supervision of qualified and experienced senior psychologists. The services provided by the ACAP Psychology Clinic are informed by current research and adhere to ethical and professional standards to ensure the quality of the services provided.

ACAP's Sydney campus is located in Sydney's CBD making it easy to access via public transport and with a wide range of restaurants, cafes and retail outlets close by.

*Navitas Professional Institute Pty Ltd trading as Australian College of Applied Psychology, National CRICOS Provider code: 01328A, RTO: 0500

To find out more, call 1800 061 199 or visit www.acap.edu.au.

ADMISSION REQUIREMENTS

Australian secondary studies

If you are a 2016 Australian Year 12 student, you are usually assessed on the basis of your Australian Tertiary Admission Rank (ATAR) or equivalent. Refer to Table 4 in Part 1 for Queensland OP equivalents.

If you are a 2016 Australian Year 12 student who has previously undertaken Year 12, you will be considered on the basis of your latest ATAR or equivalent.

Australian tertiary studies

If you have completed or partly completed any previous tertiary studies, you may be considered for admission on the basis of those studies.

Current and former ACAP students

Former and current ACAP students can apply directly to ACAP for all of our courses. For further information, visit www.acap.edu.au.

If you have successfully completed ACAP's Dip Community Services (Case Management) (CHC52015) or Dip Counselling (CHC51015) you may be eligible to enter:

- B Applied Social Science, B Counselling or B Psychological Science with credit for up to eight units out of a total 24 units of study
- B Social Work with credit for up to eight units out of a total 28 units of study for the Dip Community Services (Case Management) (CHC52015) and credit for up to 6 units of study for the Dip Counselling (CHC51015).

If you have successfully completed the Diploma of Youth Work (CHC50413) you may be eligible to enter B Social Work with credit for up to eight units out of a total of 28 units of study.

For further information, call 1800 061 199.

Overseas qualifications

Australian citizens or permanent residents of Australia with overseas qualifications from countries where English is not the language of instruction must provide evidence of English language proficiency – read section 2.9 in Part 1 and visit www.uac.edu.au/undergraduate/admission/elip.shtml. The Academic IELTS score required to study at ACAP is dependent on the course in which you enrol.

Also refer to Table 7 in Part 1 for information on overseas secondary qualifications.

Alternative entry and pathways

Applicants under 21 years of age who have not completed Year 12

If you are under 21 years of age, have not completed Year 12 and are applying for higher education courses (eg Bachelor degrees) you may be considered for admission based on the following studies:

- completion of a Foundation Studies program from a recognised tertiary institution (supporting documentation will be required)
- completion of an English for Academic Purposes course from a recognised tertiary institution (supporting documentation will be required)
- completion of a Certificate IV or higher.

If you apply on this basis you may be required to enrol in a reduced number of units and have your progress closely monitored in the first term of study.

Applicants over 21 years of age

If you are aged over 21 years by the start date of your selected trimester you may be considered for admission based on a questionnaire, written statement or interview. Details are included in individual course descriptions.

For VET courses (eg Diplomas), you may be considered for admission based on the following studies:

- completion of a Certificate IV or above in a non-trade area, or
- completion of the Core Skills Profile for Adults at exit level 3 of the Australian Core Skills Framework in both literacy and numeracy.

Limited ATAR

Read section 7.6 in Part 1.

EDUCATIONAL ACCESS SCHEMES

ACAP has an Educational Access Scheme (EAS) to assist applicants whose education has been disadvantaged by circumstances beyond their control.

ACAP EAS applications are processed centrally through UAC. For more information, read section 2.12 in Part 1.

INTERNATIONAL FEE-PAYING APPLICANTS

ACAP accepts international students via direct application. Call us on 1800 061 199, email info.acap@navitas.com or visit www.acap.edu.au for course and fee information.

COURSES AVAILABLE BY DIRECT APPLICATION

For further information on ACAP courses available by direct application, call 1800 061 199, email info.acap@navitas.com or visit www.acap.edu.au.

ENROLMENT

Acceptance of offer

Acceptance and enrolment procedures are provided to successful applicants when they receive an offer of a place in a course.

Advanced standing/Academic credit

Applications for advanced standing/academic credit must be made at enrolment.

Deferment of offer

Refer to Table 6 in Part 1 for further information on deferment policies.

Fees and charges

For 2017 fee information, visit www.acap.edu.au.

Tuition fees must be paid prior to the census date for each trimester, either upfront or via VET FEE-HELP or FEE-HELP.

Students studying at ACAP may be eligible for VET FEE-HELP or FEE-HELP. These are Commonwealth Government loan schemes that help eligible fee-paying students pay their tuition fees. Eligibility criteria apply. For further information about loan conditions and student rights and responsibilities in repaying these loans, read section 6 in Part 1 and visit www.studyassist.gov.au.

FINANCIAL ASSISTANCE

Youth and student allowances

For details on Youth Allowance, Austudy and ABSTUDY, read section 6.5 in Part 1.

Scholarships

ACAP offers a range of scholarships for students enrolled in the Bachelor of Psychological Sciences, the Bachelor of Applied Social Science and the Bachelor of Counselling.

For further information on all of our scholarships, visit www.acap.edu.au/future-students/scholarships.

ACCOMMODATION

ACAP does not currently offer accommodation. Student services can assist students with information on accommodation options in Sydney. For more information, call our student services team on 1800 061 199.

STUDENT AND CAMPUS SERVICES

ACAP offers a range of student support services. These include:

- professional, confidential and free counselling sessions (email counsellingsupport@acap.edu.au)
- academic assistance and learning support through a range of activities and resources, such as on-campus workshops and online webinars, online resources and information via the Learning Support website (<http://learningsupport.acap.edu.au>), individual learning support appointments, online assignment feedback services, as well as a blend of specific activities for those transitioning into the College or through their course
- extensive library services and eResources to support and enhance learning on campus and online.

ACAP also offers an annual Summer School both on campus and for students studying online.

Students with disabilities

AccessAbility provides the services that ACAP students with a disability need to have an equal opportunity to successfully complete their studies. Some of the provisions include:

- note takers and coaches
- exam support and flexibility with assignment deadlines
- physical supports around campus
- one-on-one advocacy and case management support.

For all enquiries, email accessability@acap.edu.au.

Course descriptions

Read page 158 'How to read course descriptions'

Course updates

Check the course search on UAC's website at www.uac.edu.au/undergraduate/course-search or the My UAC app throughout the 2016–17 admissions period for course updates, including new and cancelled courses.

SCHOOL OF COUNSELLING

B Applied Social Science

Campus	Code	Fee type	Pattern	Cut-off	Start date	Major round
Sydney Brisbane Melbourne	540300	DFEE	3F/EqP	65.00	13 Feb 2017	18 Jan 2017
29 May 2017					5 May 2017	
18 Sep 2017					21 Jul 2017	
Online	540301	DFEE	3F/EqP/D	65.00	13 Feb 2017	18 Jan 2017
29 May 2017					5 May 2017	
18 Sep 2017					21 Jul 2017	

○ **Recommended studies:** Any two units of English.

Areas of study: Professional practice, social science. **Minor studies:** Coaching, counselling.

Practical experience: 250 hours of student placement.

Career opportunities: Examples include entry-level employment in public, private and community sector organisations that require employees with the capacity to undertake social, community and organisational planning, facilitate change processes, demonstrate a high level of communication and applied research skills, case manage diverse client groups and apply ethical decision-making skills in practice and applied research.

Additional information: This course provides students with an introduction to the broad field of applied social science. It has been developed to meet the demands of industry and employers for graduates who are capable of working effectively with people, have a well-rounded education and can apply a range of social science principles and theories.

For 540301: This course is offered online if you choose to minor in coaching, or by a combination of online and blended delivery if you choose to minor in counselling. Blended delivery consists of a combination of face-to-face and online learning.

For further information, visit www.acap.edu.au/courses/social-science/bachelor-of-applied-social-science.

B Counselling

Campus	Code	Fee type	Pattern	Cut-off	Start date	Major round
Sydney Brisbane Melbourne	540500	DFEE	3F/EqP	70.00	13 Feb 2017	18 Jan 2017
29 May 2017					5 May 2017	
18 Sep 2017					21 Jul 2017	
Online	540501	DFEE	3F/EqP/D	70.00	13 Feb 2017	18 Jan 2017
29 May 2017					5 May 2017	
18 Sep 2017					21 Jul 2017	

○ **Recommended studies:** Any two units of English.

◆ **Additional selection criteria:** All applicants must complete a Counselling Applicant Screening Questionnaire. Once the questionnaire is sent to you by ACAP, use UAC's Upload facility to provide your complete questionnaire. For information about this Upload facility, visit www.uac.edu.au/undergraduate/apply/documents.shtml.

Areas of study: Counselling.

Practical experience: 250 hours of student placement (comprising 46 hours of client counselling contact).

Professional recognition: The course has been accredited by the Psychotherapy and Counselling Federation of Australia.

Career opportunities: Examples include work as alcohol and other drugs counsellor, grief and loss counsellor, online and telephone counsellor or mental health support counsellor throughout the public, private, community and not-for-profit sectors.

Additional information: This course provides a comprehensive grounding in counselling frameworks and skills, ethical practice and cultural diversity. It provides entry-level counselling training with a strong focus on contemporary counselling, psychotherapy and psychology theory, research and practice.

For 540501: This course is offered through a combination of online and blended delivery. Blended delivery consists of a combination of face-to-face and online learning.

For further information, visit www.acap.edu.au/courses/counselling/bachelor-of-counselling.

SCHOOL OF PSYCHOLOGICAL SCIENCES

B Psychological Science

Campus	Code	Fee type	Pattern	Cut-off	Start date	Major round
Sydney Melbourne	540200	DFEE	3F/EqP	65.00	13 Feb 2017	18 Jan 2017
29 May 2017					5 May 2017	
18 Sep 2017					21 Jul 2017	
Online	540201	DFEE	3F/EqP/D	65.00	13 Feb 2017	18 Jan 2017
29 May 2017					5 May 2017	
18 Sep 2017					21 Jul 2017	

○ **Recommended studies:** Mathematics, any two units of English.

◆ **Additional selection criteria:** Applicants aged 21 years and over at the commencement of their course must provide a 500-word statement of intent outlining their interest in studying psychology at ACAP. You will be assessed according to the following criteria:

- your understanding of the discipline of psychology and of the knowledge and skills needed to successfully complete a psychology degree
- your reasons for choosing this degree
- your understanding of what distinguishes the training in B Psychological Science from undergraduate degrees in related fields, such as those focused on counselling
- your writing ability and clarity of expression.

Use UAC's Upload facility to provide your statement of intent as a PDF after you apply through UAC. For information about this Upload facility, visit www.uac.edu.au/undergraduate/apply/documents.shtml.

Areas of study: Psychology and a range of elective areas. By choosing prescribed electives from the Navitas College of Public Safety, students can attain a second major in criminology.

Honours: Available as an additional year (or part-time eqv). Entry to the honours program is a competitive merit-based application process. There is one intake per year (February).

Professional recognition: Accredited by the Australian Psychology Accreditation Council, the body that set the standards for psychology education in Australia.

Career opportunities: Graduates are employed in community, government, non-government and corporate settings focused on mental health, welfare, counselling, health, criminal justice, employment, ageing, disability, immigration and youth services, human resources, training and recruitment, social and market research.

Additional information: This course provides the first step in preparing students for a career or further study in psychology. Students are involved in research activities and projects, data analysis and laboratory experiments in order to develop an understanding of psychology principles and their applications to real-world problems and contexts. Students also take electives from ACAP's non-psychology subjects, such as counselling and criminology. These electives help them put the theory they learn during the course into a practical context and diversify their skillset. Students must complete 24 units of study consisting of 13 core psychology units, six non-psychology electives, and five additional electives which may be either psychology or non-psychology electives. On completion, they will have the basic requirements needed for further study that is required in the pathway to registration as a psychologist or for working in a range of areas. For more information about psychology registration, visit the Australian Psychological Society's website at www.psychology.org.au.

For further information, visit www.acap.edu.au/courses/psychology/bachelor-of-psychological-science.

B Social Work

Campus	Code	Fee type	Pattern	Cut-off	Start date	Major round
Sydney	540400	DFEE	4F/EqP	60.00	13 Feb 2017	18 Jan 2017
29 May 2017					5 May 2017	
18 Sep 2017					21 Jul 2017	

○ **Recommended studies:** Any two units of English.

◆ **Additional selection criteria:** All applicants must provide a 500-word statement outlining their interest in studying social work/human services at ACAP. Use UAC's Upload facility to provide your statement of intent as a PDF after you apply through UAC. For information about this Upload facility, visit www.uac.edu.au/undergraduate/apply/documents.shtml.

Areas of study: Social work.

Practical experience: Two field education placements totalling 1,000 hours.

Honours: Available to meritorious students in their fourth year of study.

Professional recognition: Provisionally accredited by the Australian Association of Social Workers. This is an entry qualification into the social work profession and has been determined to meet the Australian Social Work Education and Accreditation Standards.

Career opportunities: Examples include case manager, carer or general human service worker within health and welfare-related government departments, community services, faith-based organisations, non-government organisations and some industry-related organisations.

Additional information: Visit www.acap.edu.au/courses/social-work/bachelor-of-social-work.

PATHWAY COURSES

Dip Youth Work¹

Campus	Code	Fee type	Pattern	Cut-off	Start date	Major round
Sydney	540402	VET	1F/EqP	N/A	13 Feb 2017	18 Jan 2017
					29 May 2017	5 May 2017
					18 Sep 2017	21 Jul 2017
Online	540403	VET	1F/EqP/D	N/A	13 Feb 2017	18 Jan 2017
					29 May 2017	5 May 2017
					18 Sep 2017	21 Jul 2017

◆ **Additional selection criteria:** Students who have not successfully completed Year 12 can be selected if they meet one of the following requirements:

- completion of a Certificate IV or above in a non-trade area, or
- completion of a Senior Secondary Certificate of Education, or
- completion of the Core Skills Profile for Adults at exit level 3 of the Australian Core Skills Framework in both literacy and numeracy.

All students will also need to apply for National Criminal Record Check and Working with Children Check prior to commencing placement.

An ATAR is not required.

Areas of study: Youth work.

Practical experience: 210 hours of fully supervised work placement. All students will be provided with a Placement Mentor to assist them in their course and placement. For students studying online, on-campus workshops will also be a requirement throughout the course.

Career opportunities: Examples include broad generalist youth worker roles or related positions such as support worker, welfare worker and community and residential care workers.

Additional information: Students studying online are required to attend compulsory on-campus workshops in Sydney, Melbourne or Brisbane. Workshop locations will be determined according to class numbers.

On successful completion of this course, students are eligible for direct entry into the second year of ACAP's 540400 B Social Work with credit for eight specified units. For further information, visit www.acap.edu.au/diploma-of-youth-work.

For information about the requirements and eligibility for VET FEE-HELP loans, read 'Fees and charges' on page 176.

Training package code: CHC50413.

1 Special requirements and policies apply – read section 3.2 in Part 1.

Dip Counselling

Campus	Code	Fee type	Pattern	Cut-off	Start date	Major round
Sydney, Brisbane, Melbourne, Adelaide	540502	VET	1F/EqP	N/A	13 Feb 2017	18 Jan 2017
					29 May 2017	5 May 2017
					18 Sep 2017	21 Jul 2017
Online	540503	VET	1F/EqP/D	N/A	13 Feb 2017	18 Jan 2017
					29 May 2017	5 May 2017
					18 Sep 2017	21 Jul 2017

◆ **Additional selection criteria:** Students who have not successfully completed Year 12 can be selected if they meet one of the following requirements:

- completion of a Certificate IV or above in a non-trade area, or
- completion of a Senior Secondary Certificate of Education, or
- completion of the Core Skills Profile for Adults at exit level 3 of the Australian Core Skills Framework in both literacy and numeracy.

An ATAR is not required.

Areas of study: Counselling.

Practical experience: 210 hours of fully supervised work placement. All students will be provided with a Placement Mentor to assist them in their course and placement. For students studying online, on-campus workshops will also be a requirement throughout the course.

Career opportunities: Examples include entry-level work as case manager, family support worker, personal carer, care coordinator.

Additional information: Students studying online are required to attend compulsory on-campus weekend workshops. A combination of online delivery and on-campus study is also possible.

On successful completion of this course, students are eligible for direct entry into the second year of ACAP's 540300 B Applied Social Science, 540500 B Counselling, B Counselling (Coaching) or 540200 B Psychological Science with credit for eight out of 24 non-psychology units of study, and direct entry into the second year of ACAP's 540400 B Social Work with credit for six units of study.

Alternatively, the course provides skills and knowledge in case management and the high-level communication required to undertake work within the community services industry.

For further information, visit www.acap.edu.au/diploma-of-counselling.

For information about the requirements and eligibility for VET FEE-HELP loans, read 'Fees and charges' on page 176.

Training package code: CHC51712.

Dip Community Services (Case Management)

Campus	Code	Fee type	Pattern	Cut-off	Start date	Major round
Sydney, Brisbane, Melbourne	540404	VET	1F/EqP	N/A	13 Feb 2017	18 Jan 2017
					29 May 2017	5 May 2017
					18 Sep 2017	21 Jul 2017
Online	540405	VET	1F/EqP/D	N/A	13 Feb 2017	18 Jan 2017
					29 May 2017	5 May 2017
					18 Sep 2017	21 Jul 2017

◆ **Additional selection criteria:** Students who have not successfully completed Year 12 can be selected if they meet one of the following requirements:

- completion of a Certificate IV or above in a non-trade area, or
- completion of a Senior Secondary Certificate of Education, or
- completion of the Core Skills Profile for Adults at exit level 3 of the Australian Core Skills Framework in both literacy and numeracy.

An ATAR is not required.

Areas of study: Community services.

Practical experience: 210 hours of fully supervised work placement. All students will be provided with a Placement Mentor to assist them in their course and placement. For students studying online, on-campus workshops will also be a requirement throughout the course.

Career opportunities: Examples include case manager, support worker, care co-ordinator, support facilitator, residential housing support worker, mental health support worker, aged care/disability support worker, out-of-home care worker.

Additional information: Students studying online are required to attend compulsory on-campus weekend workshops. A combination of online delivery and on-campus study is also possible.

Graduates of this course can apply for admission into a number of ACAP's undergraduate degree courses and receive eight subject credits.

Alternatively, the course provides skills and knowledge in case management and the high-level communication required to undertake work within the community services industry.

For further information, visit www.acap.edu.au/diploma-of-community-services-case-management.

For information about the requirements and eligibility for VET FEE-HELP loans, read 'Fees and charges' on page 176.

Training package code: CHC52015.