



# Australian College of Applied Psychology



## Sydney campus

CRICOS provider number 01328A

### Postal enquiries

Australian College of Applied Psychology\*  
Locked Bag 11  
Strawberry Hills NSW 2012

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\* Navitas Professional Institute Pty Ltd trading as Australian College of Applied Psychology, National CRICOS Provider code: 01328A, RTO: 0500

### In person

255 Elizabeth Street  
Sydney NSW 2000

## Open days

### Information evenings

For the latest information session dates, visit [acap.edu.au](http://acap.edu.au).

### Campus visits

ACAP welcomes visitors to our campus throughout the year. To make an appointment, call 1800 061 199 or email [info.acap@navitas.com](mailto:info.acap@navitas.com).

## Important dates

Trimester 1 starts	12 February 2018
Trimester 2 starts	28 May 2018
Trimester 3 starts	17 September 2018

## ABOUT

Established over 30 years ago, the Australian College of Applied Psychology (ACAP) offers specialist courses in counselling, psychology, coaching, case management, social science, social work and youth work. We have over 5,000 students studying on-campus, by blended delivery or online. Courses can be studied full-time or part-time and students can choose to start in February, May or September depending on the chosen course.

ACAP is a registered higher education provider and a nationally registered training organisation. Our psychology degrees are accredited by the Australian Psychology Accreditation Council (APAC), our Bachelor of Counselling degree is accredited by the Psychotherapy and Counselling Federation of Australia (PACFA), our Bachelor of Counselling (Coaching) degree is accredited by PACFA and the International Coaching Federation (ICF) for 130.5 hours of coach-specific training, and our Bachelor of Social Work is an Australian Association of Social Workers (AASW) provisionally accredited qualification. Professional accreditation ensures these courses meet the relevant educational and training standards for graduates to seek recognition and practise in the profession.

At ACAP, we've designed a practical and interactive approach to learning that allows you to put the theory you learn into practice. Our academic staff have extensive industry experience, thorough knowledge of their discipline and an understanding of the latest work practices. We offer the full sequence of courses from Diplomas to Bachelor degrees, Graduate Diplomas and Masters degrees.

A number of ACAP's courses also enable you to put your learning into practice in a work environment while you are studying, so that you meet professionals working in the industry and build valuable experience and referees to add to your resume before you graduate. The Diploma of Youth Work CHC50413, Bachelor of Applied Social Science, Bachelor of Counselling, Bachelor of

Counselling (Coaching), Bachelor of Social Work include student placements, which are unpaid work placements in organisations related to your study.

ACAP also runs a not-for-profit psychology teaching clinic, located at our Sydney campus, which offers a range of psychological services to the community at low cost. Students of our Master of Psychology (Clinical) and Graduate Diploma of Professional Psychology, who are registered and provisionally registered psychologists, staff the clinic under the supervision of qualified and experienced senior psychologists. The services provided by the ACAP Psychology Clinic are informed by current research and adhere to ethical and professional standards to ensure the quality of the services provided.

ACAP's Sydney campus is located in Sydney's CBD making it easy to access via public transport and with a wide range of restaurants, cafes and retail outlets close by.

To find out more, call 1800 061 199 or visit [acap.edu.au](http://acap.edu.au).

For help choosing which ACAP course is right for you visit [acap.edu.au/future-students/which-course-is-right-for-me](http://acap.edu.au/future-students/which-course-is-right-for-me).

## ADMISSION REQUIREMENTS

### Australian secondary studies

If you are a 2017 Australian Year 12 student, you are usually assessed on the basis of your Australian Tertiary Admission Rank (ATAR) or equivalent. Refer to [uac.edu.au/undergraduate/admission/ATAR-OP-table.shtml](http://uac.edu.au/undergraduate/admission/ATAR-OP-table.shtml) for Queensland OP equivalents.

If you are a 2017 Australian Year 12 student who has previously undertaken Year 12, you will be considered on the basis of your latest ATAR or equivalent.

### Australian tertiary studies

If you have completed or partly completed any previous tertiary studies, you may be considered for admission on the basis of those studies.

### Current and former ACAP students

Former and current ACAP students can apply directly to ACAP for all of our courses. For further information, visit [acap.edu.au](http://acap.edu.au).

If you have successfully completed ACAP's Dip Community Services (Case Management) (CHC52015) or Dip Counselling (CHC51015) you may be eligible to enter:

- B Applied Social Science, B Counselling, B Counselling (Coaching), AssocDeg Applied Social Science or B Psychological Science with credit for up to eight units out of a total 24 units of study
- B Social Work with credit for up to eight units out of a total 28 units of study for the Dip Community Services (Case Management) (CHC52015) and credit for up to 6 units of study for the Dip Counselling (CHC51015).

If you have successfully completed the Dip of Youth Work (CHC50413) you may be eligible to enter B Social Work with credit for up to eight units out of a total of 28 units of study.

For further information call 1800 061 199.

### Overseas qualifications

Australian citizens or permanent residents of Australia with overseas qualifications from countries where English is not the language of instruction must provide evidence of English language proficiency – visit [uac.edu.au/undergraduate/admission/elp.shtml](http://uac.edu.au/undergraduate/admission/elp.shtml). The Academic IELTS score required to study at ACAP depends on the course in which you enrol.

Also refer to [uac.edu.au/undergraduate/admission/overseas.shtml](http://uac.edu.au/undergraduate/admission/overseas.shtml) for information on overseas secondary qualifications.

## Alternative entry and pathways

### Applicants under 21 years of age who have not completed Year 12

If you are under 21 years of age, have not completed Year 12 and are applying for higher education courses (eg Bachelor degrees) you may be considered for admission based on the following studies:

- completion of a Foundation Studies program from a recognised tertiary institution (supporting documentation will be required)
- completion of an English for Academic Purposes course from a recognised tertiary institution (supporting documentation will be required)
- completion of a Certificate IV or higher.

If you apply on this basis you may be required to enrol in a reduced number of units and have your progress closely monitored in the first term of study.

### Applicants over 21 years of age

If you are aged over 21 years by the start date of your selected trimester you may be considered for admission based on a questionnaire, written statement or interview. Details are included in individual course descriptions.

For VET courses (eg Diplomas), you will be considered for admission based on the following studies:

- completion of a Certificate IV or above qualification, or
- completion of a Senior Secondary Certificate from an Australian authority, or
- completion of the Core Skills Profile for Adults (CSPA) at exit level 3 of the Australian Core Skills Framework in both literacy and numeracy.

### Limited ATAR

ACAP accepts the Limited ATAR for selection purposes. Read section 2.4 in Part 1 for more information.

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## EDUCATIONAL ACCESS SCHEMES

ACAP has an Educational Access Scheme (EAS) to assist applicants whose education has been disadvantaged by circumstances beyond their control.

ACAP EAS applications are processed centrally through UAC. For more information, read section 5.5 in Part 1.

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## ENROLMENT

### Acceptance of offer

Acceptance and enrolment procedures are provided to successful applicants when they receive an offer of a place in a course.

### Advanced standing/academic credit

Applications for advanced standing/academic credit must be made at enrolment.

### Deferral of offer

Available to all applicants, for up to one year only.

### Fees and charges

For current fee information including maximum tuition fees payable, visit [acap.edu.au/current-students/managing-my-course/tuition-fees](http://acap.edu.au/current-students/managing-my-course/tuition-fees).

Tuition fees must be paid before the census date for each trimester.

Students studying at ACAP may be eligible for the Commonwealth Government's FEE-HELP or VET Student Loan (VSL) loan schemes that help eligible fee-paying students pay their tuition fees. Eligibility criteria apply. For further information about loan conditions and student rights and responsibilities in repaying these loans, read section 7.2 in Part 1 and visit [studyassist.gov.au](http://studyassist.gov.au).

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## FINANCIAL ASSISTANCE

### Youth and student allowances

All ACAP diploma, associate degree, bachelor, bachelor (honours), graduate certificate and graduate diploma course programs are recognised by Centrelink as approved courses for student income support.

For details on Youth Allowance, Austudy and ABSTUDY, visit [Ohumanservices.gov.au](http://Ohumanservices.gov.au).

### Scholarships

ACAP offers a range of scholarships for students enrolled in B Psychological Sciences, B Applied Social Science and B Counselling.

For further information, visit [acap.edu.au/future-students/scholarships](http://acap.edu.au/future-students/scholarships).

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## STUDENT AND CAMPUS SERVICES

ACAP offers a range of student support services. These include:

- professional, confidential and free counselling sessions (email [counsellingsupport@acap.edu.au](mailto:counsellingsupport@acap.edu.au))
- academic assistance and learning support through a range of activities and resources, such as on-campus workshops and online webinars, online resources and information via the Learning Support website ([learningsupport.acap.edu.au](http://learningsupport.acap.edu.au)), individual learning support appointments, online assignment feedback services, as well as a blend of specific activities for those transitioning into the College or through their course
- extensive library services and eResources to support and enhance learning on campus and online.

### Students with disabilities

AccessAbility provides the services that ACAP students with a disability need to have an equal opportunity to successfully complete their studies. Some of the provisions include:

- note takers and coaches
- exam support and flexibility with assignment deadlines
- physical supports around campus
- one-on-one advocacy and case management support.

For all enquiries, email [accessability@acap.edu.au](mailto:accessability@acap.edu.au).

### Accommodation

ACAP does not offer accommodation. Student services can assist students with information on accommodation options in Sydney. For more information, call our student services team on 1800 061 199.