



International College of Management, Sydney



Manly campus

CRICOS provider number 01484M

Postal enquiries

International College of Management, Sydney
151 Darley Road
Manly NSW 2095
Australia

tel: +61 2 9977 0333 or freecall 1800 110 490 (within Australia)
email: info@icms.edu.au
website: icms.edu.au
facebook: [facebook.com/ICMSaustralia](https://www.facebook.com/ICMSaustralia)
instagram: [instagram.com/icmscampus](https://www.instagram.com/icmscampus)

In person

151 Darley Road
Manly NSW 2095

Open days, exhibitions and interview sessions

In Australia

Open Day on Sunday 6 August 2017 is a great opportunity to experience the ICMS difference. You can learn about our courses and student experience, take a campus tour, meet our academics, students and graduates, and find out how our unique industry training program will help you build your career faster. Learn more at icms.edu.au/open.

Visit our campus at any time for a tour and personalised course consultation. To book a campus visit, call 1800 110 490 or visit icms.edu.au.

Interview days

Application Interviews are an opportunity to take control of your application. They allow our admissions team to look beyond academic results and assess your application on other criteria such as work/life experience, career goals and knowledge about your field of study. ICMS will host three on-campus Application Interview days: Sunday 12 November 2017, Saturday 18 November 2017 and Sunday 3 December 2017.

After you apply we will contact you with more information about your interview and how to book. Phone interviews are available for students based interstate or overseas.

Important dates

The ICMS academic year has three trimesters. Each trimester is 13 weeks long, including examinations. At the start of each trimester, ICMS holds an orientation week (O-week) to help new students settle into student life.

February trimester

Orientation	Monday 12 – Friday 16 February 2018
Academic term	Monday 19 February – Friday 18 May 2018

May trimester

Orientation	Wednesday 30 May – Friday 1 June 2018
Academic term	Monday 4 June – Friday 31 August 2018

September trimester

Orientation	Wednesday 12 – Friday 14 September 2018
Academic term	Monday 17 September – Friday 14 December 2018

ABOUT

The International College of Management, Sydney (ICMS) is a leading and progressive business school with a proven track record of producing career-ready graduates through our work-integrated learning approach. A recent survey found almost 90% of ICMS Bachelor degree students had a job in their industry before graduation*.

* Source: ICMS Internal Graduate Survey, September 2016.

At ICMS you will experience:

- industry training as part of your Bachelor degree or Diploma
- quality teaching and learning
- a personalised and friendly campus
- a well-balanced student lifestyle in a multicultural environment
- a diverse student experience including access to many clubs, societies, sports, cultural and social events.

ICMS offers undergraduate courses that are regulated, accredited and recognised the same way as all public universities in Australia. Strongly endorsed and supported by industry, ICMS courses are designed to help you further your career prospects. All courses allow flexibility for you to follow your individual strengths and passions. Our experiential learning approach means that you will have the opportunity to gain industry specific skills through specialised subject content.

Quality teaching and learning experience

Our applied teaching and learning philosophy delivers a student experience that is both relevant and contemporary to the workplace. The College faculty combines extensive industry experience and high-level qualifications with a passion for teaching and sharing of their experience, knowledge and insights about the business world. Our modern teaching spaces engage students in active learning with a curriculum that delivers industry knowledge and workready skills.

Industry training

At ICMS we believe that the best learning experience combines practical 'real world' work with a strong academic foundation. All degrees and diplomas include a leading industry training program that will help you develop your skills, make valuable connections and differentiate yourself in a competitive job market.

The duration and timing of your industry training varies depending on your study area and level. For Bachelor students, it may be up to 1,200 hours and for Diploma students it may be up to 600 hours. As an integral part of your program, industry training will not add any additional time to your course.

Before your industry training, you will complete a Pre-Placement Program to prepare you with the necessary knowledge and skills required to secure your placement. This program is delivered by our team of industry training consultants and includes CV development and interview technique practice.

Refer to the course descriptions for more information.

Emphasis on professionalism

The College is committed to ensuring that your education incorporates professional and practical training. When you study at ICMS you will learn professional standards in attire, behaviour and presentation. Our industry partners have reported that our students and graduates stand out from the crowd because of their professionalism, a great asset for any business career.

Unique location and student experience

With sweeping views over Manly Beach, it would be hard to find a campus in a more spectacular location. Manly CBD and several beaches are only a short walk away and regular, fast ferry services provide a 17-minute journey to Sydney's city centre.

At ICMS your student experience will be unique. ICMS offers everything you could want from a big university such as sporting teams, student clubs and on-campus accommodation, but you won't feel lost in the crowd. With over 1,200 students from more than 40 countries, it's a social and supportive student community in which you will enjoy a personalised learning experience.

ADMISSION REQUIREMENTS

Read section 6 in Part 1 for general information about admission requirements, including English language proficiency.

Admission requirements are the minimum qualifications you need before you can be selected for admission to a course of study.

As an international student completing one of the following qualifications in 2017, you will apply for admission through UAC and will generally be selected on the basis of your performance in these studies (ie your ATAR or equivalent):

- an Australian Year 12 qualification (either outside or in Australia)
- an International Baccalaureate (IB) Diploma
- a New Zealand National Certificate of Educational Achievement (NCEA) Level 3.

When assessing your application, ICMS may take any or all of your qualifications or attempts at study into account.

Limited ATAR

ICMS accepts the Limited ATAR for selection purposes. Read section 3.4 for more information.

Additional selection criteria

At ICMS we believe there is more to a person than just an ATAR. The College offers several admission paths and a holistic approach to assessing applicants, including an interview, your individual HSC subject results and your ATAR or equivalent. Details of additional selection criteria and how applicants can meet these requirements are outlined in the course descriptions on UAC's website at uac.edu.au/international/course-search.

International applicants applying for admission on the basis of qualifications other than those listed above must apply directly to the College, not through UAC. For details, visit icms.edu.au/future-students.

Alternative entry

Students who do not meet the admission requirements above may have their applications considered on the basis of performance at an interview plus one or more of the following:

- completion of a Certificate IV qualification under the Australian Qualifications Framework or an equivalent qualification
- entry via an Aspire Institute pathway (see below).

FOUNDATION AND DIPLOMA PATHWAYS – ASPIRE INSTITUTE*

At ICMS we believe that everyone should have an opportunity to prove their ability to achieve at a tertiary level. If you do not meet our Bachelor admission requirements you may be eligible to receive an offer for a pathway program delivered through Aspire Institute.

Aspire Institute provides a direct pathway to the second year of a Bachelor degree at ICMS. Successful completion of a pathway program through Aspire Institute is equivalent to the first year of the corresponding ICMS Bachelor degree. With a trimester system you will be able to complete both your pathway program and Bachelor degree within three years. As a pathway student you will have access to all ICMS on-campus facilities and benefits.

Aspire Institute also provides the Australian Foundation Program to prepare students for entry into an ICMS Bachelor degree. It is designed for students who have successfully completed the equivalent of an Australian high school Year 11 or who require additional study prior to commencing a higher-level qualification at ICMS.

* *Aspire Institute is a trading name under the International College of Management, Sydney Pty Limited (ACN 003 144 045) as trustee for The ICTHM Trust (ABN 54 174 259 919) trading as International College of Management, Sydney and Aspire Institute, CRICOS Provider Code 01484M, RTO ID: 354525, NTIS ID: 90851.*

STUDENTS UNDER 18 YEARS OF AGE

Before you are granted a student visa, the Australian Government must be satisfied that you have appropriate accommodation, support and general welfare arrangements in place for the period that you will be under 18 years of age while in Australia.

For more information on what arrangements need to be in place, visit border.gov.au/Busi/Educ/Welfare-requirements-for-student-visa-applicants-under-18.

AREAS OF STUDY

ICMS offers a wide range of undergraduate courses in:

- Business Management
- Entrepreneurship
- Event Management
- Hospitality Management
- International Tourism
- Marketing and New Media
- Property (Development, Investment and Valuation)
- Retail Marketing
- Sports Management.

For course descriptions, visit the international course search on UAC's website at uac.edu.au/international/course-search.

TUITION FEES

For information about tuition fees, visit the international course search on UAC's website at uac.edu.au/international/course-search.

The fees payable upon acceptance of offer must be paid in order for ICMS to accept and issue students with a Confirmation of Enrolment (CoE). Fees are then invoiced each trimester. Annual course fees only cover the cost of your tuition. They do not include other expenses associated with study at ICMS such as accommodation, books, equipment and living expenses. Your Letter of Offer will list the indicative fees you should pay, including compulsory Overseas Student Health Cover fees and any other general charges levied by the College. The tuition fee must be paid in advance for each trimester or teaching period. Annual tuition and other fees are subject to change annually.

You can find more information about our course fees by visiting icms.edu.au/future-students/application-information/fees-expenses.

Fees policy

For more information on ICMS's fees policy, visit icms.edu.au/future-students/application-information/fees-expenses.

LIVING EXPENSES

Read section 8.3 for general information about living expenses. For further information, visit studyinaustralia.gov.au/global/live-in-australia/living-costs.

SCHOLARSHIPS

Read section 8.4 for general information about scholarships.

ICMS offers scholarships for new students each trimester. Also available are a number of scholarship opportunities for current students. For more information, visit icms.edu.au/scholarships.

OVERSEAS STUDENT HEALTH COVER

Read section 2.6 for general information about Overseas Student Health Cover (OSHC).

ICMS's preferred provider is Allianz Global Assistance. For further information, visit oshcallianzassistance.com.au.

Commencing students seeking to use any other OSHC provider must purchase OSHC directly from their chosen provider as ICMS only accepts payment for Allianz Global Assistance.

WORKING WHILE STUDYING

Read section 2.5 for general information about working while studying. For further information, see the ICMS student handbook at icms.edu.au/handbook.

PREPARING FOR STUDENT LIFE

ICMS offers a range of services to help you prepare for student life. For further information before commencing study at ICMS and to learn more about life in Australia, visit icms.edu.au/future-students/student-life and studyinaustralia.gov.au/global/live-in-australia.

ACCEPTANCE, ENROLMENT, ORIENTATION AND DEFERMENT

Read section 6 for general information about acceptance, enrolment, orientation and deferment.

Acceptance

Successful applicants will receive their offer by email. In order to secure your place in the course, follow the instructions in the email. After acceptance you will be issued a formal Letter of Offer.

Enrolment

Students who receive an offer to ICMS are required to attend an enrolment session held during Orientation Week of their term of commencement. Enrolment session dates and details will be provided upon acceptance of offer.

Orientation

Orientation Week (O-Week) is held in the week prior to each academic trimester. Refer to 'Important dates' on the first page. O-Week is filled with important information sessions and social events. These are some of the things you'll do in O-Week:

- get your timetable
- get to know the College and Manly
- meet other students and start your ICMS social lives
- find out more about your program from our academic team
- prepare for an exciting and busy term at ICMS.

Deferment

Deferment may be available upon request. Deferment instructions and options will be provided at the time of offer.

STUDENT SUPPORT

Academic support

The Academic Learning Centre (ALC) is open from Monday to Friday every week of term and provides opportunities to develop your academic skills and prepare you for the cultural change to tertiary student life. The ALC provides advice on:

- effective study techniques
- note-taking skills
- exam techniques
- time and stress management
- academic writing
- oral presentations
- English tuition.

STUDENT AND CAMPUS SERVICES

ICMS has a range of student support services. These include counselling, chaplaincy, academic assistance and learning support. Campus facilities include library, computer labs, and sporting and recreation facilities.

The College supports a variety of student organisations, clubs and societies for students to become involved in campus life.

For more information on ICMS student and campus services, visit icms.edu.au, contact ICMS Student Advisors on 1800 110 490 or email info@icms.edu.au.

Accommodation

Students who live on campus enjoy a rewarding and fulfilling lifestyle with all meals provided, 24-hour access to computer labs, sporting facilities, as well as the luxury of being in close proximity to classes and the world famous Manly Beach. Residential fees include accommodation and meals for the term. Rooms are equipped with a desk, wardrobe, heating, personal phones and wireless internet. Each floor is equipped with a kitchenette, showers, toilets and ironing facilities. For more information, visit icms.edu.au/future-students/getting-started/accommodation.