



International College of Management, Sydney

Manly campus

CRICOS provider number 01484M

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Open days, exhibitions and interview sessions

In Australia

ICMS Open Day on Sunday 14 August 2016 is a great opportunity to learn about our courses and student experience; go on guided tours with current students; meet our academics, students and graduates; and find out how our unique industry training program will help you to build your career faster. Register at www.icms.edu.au/open.

Make an appointment to visit our campus and discuss your options with one of our advisers. To book, email info@icms.edu.au, call +61 2 9977 0333 or freecall 1800 110 490 (within Australia).

Interview days

ICMS applicants may be required to attend an application interview. After we receive your application, we will contact you with more information and booking instructions. Application interview day dates are Sunday 13 November, Saturday 19 November and Sunday 4 December 2016.

Students who cannot make the above interview dates can schedule an alternative time or telephone interview.

Important dates

The academic year at ICMS is divided into three 13-week trimesters.

February trimester

Orientation Monday 13 – Friday 17 February 2017
Academic term Monday 20 February – Friday 19 May 2017

May trimester

Orientation Wednesday 31 – Friday 2 May 2017
Academic term Monday 5 June – Friday 1 September 2017

September trimester

Orientation Wednesday 13 – Friday 15 September 2017
Academic term Monday 18 September – Friday 15 December 2017

ABOUT

The International College of Management, Sydney (ICMS) is a leading and progressive business school with a proven track record of producing career-ready graduates through our work-integrated learning approach. At ICMS you will experience:

- industry training as part of your Bachelor degree
- quality teaching and learning
- a personalised and friendly campus
- a well-balanced student lifestyle in a multicultural environment.

ICMS offers undergraduate courses that are regulated, accredited and recognised in the same way as all public universities in Australia.

Strongly endorsed and supported by industry, ICMS courses are designed to help you further your career prospects. All courses allow flexibility for you to follow your individual strengths and passions. Our experiential learning approach means that you will have the opportunity to gain industry-specific skills through specialised subject content. All ICMS degrees have a solid business and management core to which you can apply major studies in a range of industry specialisations.

Quality teaching and learning experience

Our applied teaching and learning philosophy delivers a student experience that is both relevant and contemporary to the workplace. The College faculty combines extensive industry experience and high-level qualifications with a passion for teaching and sharing their experience, knowledge and insights about the business world. Our modern teaching spaces engage students in active learning with a curriculum that delivers industry knowledge and work-ready skills.

Industry training

At ICMS we believe that the best learning experience combines practical 'real-world' work with a strong academic foundation. Our degrees and Diplomas include a leading industry training program which will help you differentiate yourself in a competitive job market. You will develop your skills through applied learning in your industry, and have an opportunity to make valuable connections.

The duration and timing of your industry training varies depending on your study area and level. For Bachelor students it may be up to 1,200 hours and for Diploma students it may be up to 600 hours. As an integral part of your program, industry training will not add any additional time to your course.

Before your industry training you will complete a pre-placement program to prepare you with necessary knowledge and skills to secure your placement. This program is delivered by our team of industry training consultants and includes CV development and interview technique practice.

Course-specific details can be found in the course descriptions on UAC's website at www.uac.edu.au/international/course-search.

Emphasis on professionalism

The College is committed to ensuring that your education incorporates professional and practical training. When you study at ICMS you will learn professional standards in attire, behaviour and presentation. Our industry partners have reported that our students and graduates stand out from the crowd because of their professionalism, a great asset for any business career.

Unique location and student experience

With sweeping views over Manly Beach it would be hard to find a campus in a more spectacular location. Manly CBD and several beaches are only a short walk away and regular, fast ferry services provide a 17-minute journey to Sydney's city centre.

At ICMS your student experience will be unique. ICMS offers everything you could want from a big university such as sporting teams, student clubs and on-campus accommodation, but you won't feel lost in the crowd. With over 1,200 students from more than 40 countries, it's a social and supportive student community in which you will enjoy a personalised learning experience.

ADMISSION REQUIREMENTS

Read section 3 in Part 1 for general information about admission requirements, including English language proficiency.

Admission requirements are the minimum qualifications you need before you can be selected for admission to a course of study.

As an international student completing one of the following qualifications in 2016, you will apply for admission through UAC and will generally be selected on the basis of your performance in these studies (ie your ATAR or equivalent):

- an Australian Year 12 qualification (either outside or in Australia)
- an International Baccalaureate
- a New Zealand National Certificate of Educational Achievement Level 3.

When assessing your application, ICMS may take any or all of your qualifications or attempts at study into account.

Limited ATAR

ICMS accepts the Limited ATAR for admission purposes – read section 8.6.

Additional selection criteria

At ICMS we believe there is more to a person than just an ATAR. The College offers several admission paths and a more holistic approach to assessing applicants, including an interview, your individual HSC subject results and your ATAR or equivalent. Details of additional selection criteria and how applicants can meet these requirements are outlined in the course descriptions on UAC's website at www.uac.edu.au/international/course-search.

International applicants applying for admission on the basis of qualifications other than those listed above must apply directly to the College, not through UAC. For details, visit www.icms.edu.au/future-students.

Alternative entry

Students who do not meet the admission requirements above may have their applications considered on the basis of performance at an interview plus one or more of the following:

- completion of a Certificate IV qualification under the Australian Qualifications Framework or an equivalent qualification
- completion of the Special Tertiary Admission Test (STAT)
- entry via an Aspire Institute pathway (see below).

FOUNDATION AND DIPLOMA PATHWAYS – ASPIRE INSTITUTE*

At ICMS we believe that everyone should have an opportunity to prove their ability to achieve at a tertiary level. If you do not meet our Bachelor admission requirements you may be eligible to receive an offer for a Pathway program delivered through Aspire Institute.

Aspire Institute provides a direct pathway to the second year of a Bachelor degree at ICMS. Successful completion of a Pathway through Aspire Institute is equivalent to the first year of the corresponding ICMS Bachelor degree. With a trimester system you will be able to complete both your Pathway and Bachelor degree within three years. As a Pathway student you will have access to all ICMS on-campus facilities and benefits.

Aspire Institute also provides a Foundation program to prepare students for entry into an ICMS Bachelor degree. It is designed for students who have successfully completed the equivalent of an Australian high school Year 11 or who require additional study prior to commencing a higher-level qualification at ICMS.

* *Aspire Institute is a trading name under the International College of Management, Sydney Pty Limited (ACN 003 144 045) as trustee for The ICTHM Trust (ABN 54 174 259 919) trading as International College of Management, Sydney and Aspire Institute, CRICOS Provider Code 01484M, RTO ID: 354525, NTIS ID: 90851.*

COURSES AVAILABLE BY DIRECT APPLICATION

All ICMS courses are available to international students by direct application.

For more information about courses available by direct application, visit www.icms.edu.au/courses.

STUDENTS UNDER 18 YEARS OF AGE

Before you are granted a student visa, the Australian Government must be satisfied that you have appropriate accommodation, support and general welfare arrangements in place for the period that you will be under 18 years of age while in Australia.

For more information on what arrangements need to be in place, visit www.border.gov.au/Busi/Educ/Educ/Welfare-requirements-for-student-visa-applicants-under-18.

AREAS OF STUDY

ICMS offers a wide range of undergraduate courses in:

- Business Management
- Entrepreneurship
- Event Management
- Hospitality Management
- International Tourism
- Marketing and New Media
- Property (Development, Investment and Valuation)
- Retail Marketing
- Sports Management.

For course descriptions, visit the international course search on UAC's website at www.uac.edu.au/international/course-search.

TUITION FEES

For information about tuition fees, refer to the 'Table of courses' starting on page 37 or visit the international course search on UAC's website at www.uac.edu.au/international/course-search.

The fees payable upon acceptance of offer must be paid in order for ICMS to accept and issue students with a Confirmation of Enrolment (CoE). Fees are then invoiced each trimester. Annual course fees only cover the cost of your tuition. They do not include other expenses associated with study at ICMS such as accommodation, books, equipment and living expenses. Your Letter of Offer will list the indicative fees you should pay, including compulsory Overseas Student Health Cover fees and any other general charges levied by the College. The tuition fee must be paid in advance for each trimester or teaching period. Annual tuition and other fees are subject to change annually. You can find more information about our course fees list by visiting www.icms.edu.au/future-students/application-information/fees-expenses.

Fees policy

For more information on ICMS's fees policy, visit www.icms.edu.au/future-students/application-information/fees-expenses.

LIVING EXPENSES

Read section 7.3 for general information about living expenses. For further information, visit www.studyinaustralia.gov.au/global/live-in-australia/living-costs.

SCHOLARSHIPS

Read section 7.4 for general information about scholarships.

ICMS offers an International Scholarship for a new international student each trimester. Also available are a number of scholarship opportunities for current students. For more information visit www.icms.edu.au/scholarships.

OVERSEAS STUDENT HEALTH COVER

Read section 2.6 for general information about Overseas Student Health Cover (OSHC).

ICMS's preferred provider is Allianz Global Assistance. For further information, visit www.oshcallianzassistance.com.au.

Commencing students seeking to use any other OSHC provider must purchase OSHC directly from their chosen provider as ICMS only accepts payment for Allianz Global Assistance.

WORKING WHILE STUDYING

Read section 2.5 for general information about working while studying. For further information, see the ICMS student handbook www.icms.edu.au/handbook.

PREPARING FOR STUDENT LIFE

ICMS offers a range of services to help you prepare for student life.

For further information before commencing study at ICMS and to learn more about life in Australia, visit www.icms.edu.au/future-students/student-life and www.studyinaustralia.gov.au/global/live-in-australia.

ACCEPTANCE, ENROLMENT, ORIENTATION AND DEFERMENT

Read section 6 for general information about acceptance, enrolment, orientation and deferment.

Acceptance

Successful applicants will receive their offer by email. In order to secure your place in the course, follow the instructions in the email. After acceptance you will be issued a formal Letter of Offer.

Enrolment

Students who receive an offer to ICMS are required to attend an enrolment session held during Orientation Week of their term of commencement. Enrolment session dates and details will be provided upon acceptance of offer.

Orientation

Orientation Week (O-Week) is held in the week prior to each academic trimester. Refer to 'Important dates' on page 131. O-Week is filled with important information sessions and lots of fun activities. These are some of the things you'll do in O-Week:

- Get your timetable.
- Get to know the College and Manly.
- Meet other students and start your ICMS social life.
- Find out more about your program from our Heads of School.
- Prepare for an exciting and busy term at ICMS.

Deferment

Deferment may be available on application. Deferment instructions and options will be provided at the time of offer.

STUDENT SUPPORT

Academic support

The Centre for Teaching and Learning is open from Monday to Friday every week of term and provides opportunities to develop your academic skills and prepare you for the cultural change to tertiary student life. The Centre for Teaching and Learning provides advice on:

- effective study techniques
- note-taking skills
- exam techniques
- time and stress management
- academic writing
- oral presentations
- English tuition.

ACCOMMODATION

Students who live on campus enjoy a rewarding and fulfilling lifestyle with all meals provided, 24-hour access to computer labs, all sporting facilities as well as the luxury of being in close proximity to classes and the world-famous Manly Beach. Residential fees include accommodation and meals for the term. Rooms are equipped with a desk, wardrobe, heating, personal phones and wireless internet. Each floor is equipped with a kitchenette, showers, toilets and ironing facilities. For more information, visit www.icms.edu.au/future-students/getting-started/accommodation.

STUDENT AND CAMPUS SERVICES

Chaplaincy

Our chaplaincy provides for a wide range of faiths where students are able to continue and share their faithful journey with others from different cultures and diverse beliefs.

Learning assistance

ICMS offers a wide variety of academic support services. Our Academic Learning Centre has academic learning advisers who will help you to develop your academic skills and prepare you for the cultural change to tertiary student life. It is open Monday to Friday every week of the College trimester.

Learning support is available in the areas of effective study techniques, note-taking skills, exam preparation techniques, time and stress management, academic writing, oral presentations, and marked assignments including academic style and language feedback.

Peer Assisted Learning

Our Peer Assisted Learning Service (PALS) run by the Academic Learning Centre is a program where high-performing students assist others in specific areas of their studies.

Be it grasping a key concept or steering students in the right direction, our PALS mentors give up their time voluntarily to ensure students succeed at ICMS.

Library and computing services

The Pollard Resource Centre houses the College library. It is equipped with a variety of learning resources to help you with your study and research needs, including computers, books, journals and audiovisual materials. Quiet areas and syndicate rooms dedicated to group study and meetings are also located in the Centre. The library also provides access to the College's impressive collection of electronic resources, including hundreds of thousands of e-book and e-journal titles from the most respected publishers.

ICMS computing services include computer laboratories and free wireless internet available throughout our buildings, including classrooms and accommodation.

Sport and recreation

Whether you're into rugby, netball, futsal, basketball, beach volleyball or just general fitness, you can become involved in sport and fitness programs at ICMS. We have sporting teams representing ICMS in internal and external tournaments. Other activities on campus include tennis, taekwondo, yoga, Zumba and even boot camp. You can also take advantage of weekend trips to the snowfields and the north coast, day trips to the Central Coast to go whale watching, or visits to the Blue Mountains or the beautiful Hunter Valley for a wine tour.

The Student Representative Council holds themed events such as talent shows, karaoke, cocktail and movie nights. For the more classically minded, there are opportunities to attend concerts and plays in Sydney theatres, open-air venues and even the Sydney Opera House.

Student organisations

There are many student-run organisations at ICMS to enable you to make the most of student life.

Student Representative Council (SRC): The SRC is a voice for all students at ICMS. This group is elected by current students and is always looking for ways to improve the ICMS student experience.

Asian Students Association (ASA): The ASA promotes Asian culture at ICMS by hosting events such as night markets and karaoke nights in the student bar.

Scandinavian Students Association: The Scandinavian Students Association provides a networking community and forum for Scandinavian students at ICMS. Throughout ICMS trimesters, it hosts traditional celebrations with Scandinavian-inspired cuisine and music.

Living Water: Living Water is an interdenominational Christian Group at ICMS. Both Christians and non-Christians are welcome to regular meetings to explore matters of faith.

Other organisations include the Rotaract Club, the Green Team (Environmental Action Group) and the College Choir.

Transport

Regular transport services to ICMS are available via Sydney ferries, buses and taxis. ICMS runs a free, regular shuttle-bus service for ICMS students from the main Manly precinct up to our campus. If you travel to ICMS by car, free parking is available on campus.

Welfare services

ICMS remains committed to the physical and emotional health and wellbeing of our students. The Wellness team provides appropriate guidance and personal support to our students when needed.