

Undergraduate fact sheet 5:

Offers and enrolment



OFFERS

About offers

Offers are released to applicants by UAC on behalf of UAC's participating institutions. They are released periodically throughout the year from September to the following July.

For each offer round, there are certain dates by which you need to apply and pay, provide documents and change your preferences to be guaranteed consideration in that offer round. Refer to UAC's website at www.uac.edu.au/undergraduate/offers/dates.shtml for dates.

Not all applicants and not all preferences are considered in each offer round. In addition, not all institutions participate in all rounds. With the exception of the Main Round, when all institutions must participate, institution participation in offer rounds is optional. Visit www.uac.edu.au/undergraduate/offers to find out which institutions will be making offers in each round and who they will consider.

Most offers to 2016 Year 12 applicants for courses starting in the first half of 2017 are made in the Main Round. Some institutions will make offers to specific groups of applicants before the Main Round.

Do not be concerned if you do not receive an offer in an early round, as most offers are made in the Main Round in January.

Offer rounds after the Main Round are for entry to courses that still have vacancies or for new courses that begin later in the year.

Offers are released on UAC's website and on the UAC app, My UAC. You will need your UAC PIN and UAC application number to access your offer. Offers are no longer published in the media.

Early offer rounds

There are six early offer rounds (before the Main Round) as follows:

- September Round 1 – Friday 2 September 2016
- September Round 2 – Friday 23 September 2016
- October Round – Friday 21 October 2016
- November Round – Friday 11 November 2016
- December Round – Friday 9 December 2016
- January Round 1 – Thursday 5 January 2017.

Some institutions **may** make a limited number of offers in the early offer rounds to groups of applicants including:

- non-Year 12 applicants
- 2016 Year 12 applicants selected on criteria other than their ATAR, such as interview, audition or special admissions program (December Round)
- 2016 Year 12 applicants receiving offers as part of the Schools Recommendation Schemes (December Round).

Distance education courses

Most institutions offering these courses make the majority of offers in the early rounds. All preferences are considered for these courses.

If you have already applied, you can change your preferences for each early offer round. Many courses have early closing dates for applying and providing documents.

In addition, for each offer round, there are certain dates by which you need to apply and pay, provide documents and change your preferences to be guaranteed consideration in that offer round.

Check the UAC Guide, UAC's website or the My UAC app for course closing dates before you apply or change your preferences.

If you do not receive an offer in an early offer round, don't contact UAC. **Remember that most offers are made in the Main Round on Wednesday 18 January 2017.**

Main Round

Most offers are made in the Main Round at 6pm on Wednesday 18 January 2017 when all institutions try to make enough offers to fill the places they have available. UAC's institutions made more than 44,000 offers in the Main Round in 2016.

All applicants and all preferences are considered in the Main Round.

Apply by **Friday 2 December 2016** and provide all documents by Friday 13 January 2017 to guarantee consideration in the Main Round. If you've already applied, you can change your preferences for the Main Round until Friday 6 January 2017.

Details of the cut-offs required by 2016 NSW HSC applicants for entry into each course, together with details of the courses that still have vacancies, will be published on UAC's website on Wednesday 18 January 2017.

February rounds

After the Main Round there are three more offer rounds for study in semester 1. However, not all institutions make offers in these rounds and not all courses will still have vacancies for semester 1. The final offer round for semester 1 is Friday 17 February 2017.

Institutions will make offers in the February rounds only if courses have vacancies after the Main Round.

February Round 1

If you wish to apply after the Main Round, you need to do so by midnight on Friday 20 January 2017 (and change your preferences by Wednesday 25 January 2017) in order to be considered in February Round 1.

However, some institutions may not be able to consider changes of preferences or new applications submitted between the Main Round and February Round 1, particularly for courses that use additional selection criteria. Check the UAC Guide, UAC's website or the My UAC app before you apply or change preferences.

Also, be aware that some institutions may start lectures for new students about the same time that February Round 1 offers are made.

February Round 1 offers can be accessed from 7.30am on Wednesday 1 February 2017 on UAC's website or in My UAC.

February Round 2 and February Round 3

The remaining two offer rounds in February are:

- February Round 2 – Thursday 9 February 2017
- February Round 3 – Friday 17 February 2017.

Remember that your application will remain valid throughout the admissions period and you can change your preferences for courses starting later in the year.

Later offer rounds

Offer rounds occur throughout the remainder of the admissions period. These are for courses that begin in the second half of the year.

These rounds are:

- March Round – Friday 10 March 2017
- April Round – Friday 7 April 2017
- May Round 1 – Friday 5 May 2017
- May Round 2 – Friday 19 May 2017
- June Round 1 – Friday 9 June 2017
- June Round 2 – Friday 23 June 2017
- June Round 3 – Friday 30 June 2017
- July Round 1 – Friday 14 July 2017
- July Round 2 – Friday 21 July 2017.

Remember that your application will remain valid throughout the admissions period – simply change your preferences for the offer rounds above if you are interested in courses starting later in the year.

Receiving your offer

Offers are released in a secure area of UAC's website and in My UAC on the designated dates above. They are usually available from 7.30am on the nominated date, however Main Round offers are available from 6pm.

You will need your UAC application number and UAC PIN to access your offers.

Successful applicants will also be sent an email advising that offer correspondence is available via 'Your application' on UAC's website.

Note that offer correspondence for the Main Round will be available from 7.30am the day following release of offers. You should view this correspondence as it may include additional information relating to your offer. Again, you will need your UAC application number and UAC PIN to view your correspondence in your application.

One offer per offer round

You can receive only one offer in each offer round. That offer will be to the highest preference for which you are eligible and competitive enough.

For example, if you're eligible and competitive enough for the first preference you've listed, you'll be made an offer to that course and the rest of your preferences won't be considered. If you aren't eligible for your first preference, but are eligible and competitive enough for your second preference, you'll be made an offer to your second preference and the rest of your preferences won't be considered.

Note that in some offer rounds, only first preferences (or only consecutive preferences from the same institution) are considered.

When to change your course preferences

If you receive an offer to your **first** preference in one offer round, you won't be considered for your lower preferences in subsequent offer rounds unless you change your preferences.

If you'd like to be considered for other courses:

- accept the offer to your first preference
- log in to either your application on UAC's website or the My UAC app and remove your first preference from your list of preferences
- put your new preferred course as your first preference before the next offer round.

If you receive an offer to a lower preference in an offer round, you will automatically be considered for your higher preference/s in subsequent rounds.

Accepting your offer

For most institutions you must accept your offer online. Log in to either 'Check your offers' on UAC's website or the My UAC app using your UAC PIN and UAC application number. You will be given a link to accept your offer or further information about how to accept it.

Accept your offer by the date specified by the institution, otherwise you may lose your offer. Don't let your offer lapse. If you have questions, contact the institution making the offer.

If you receive an offer in one round, don't assume that you'll receive another offer in a subsequent round. If you don't accept your offer and you don't receive an offer in a subsequent round, you may miss out on being able to study at university in 2017.

Accepting an offer doesn't stop you from being considered in subsequent offer rounds unless it is your first preference (read 'When to change your course preferences' above). If you receive an offer in one round and accept it, and then receive an offer in a later round, you can choose either to keep your previous offer and not accept your new offer, or withdraw from your previous offer and accept your new offer.

Unsuccessful applicants

If you do not receive an offer in the Main Round you will be sent an email advising you to check your correspondence via your application on UAC's website. This correspondence will detail why you have been unsuccessful for each preference.

Wait until you have read your letter before seeking advice. UAC cannot give you any more information than that contained in the letter. Contact the relevant institution for further advice on your study options.

If you do not receive an offer you can change your preferences for the following round. For more information, visit www.uac.edu.au/undergraduate/apply/course-preferences.shtml.

Remember that not all applicants are considered in each offer round and that most offers are made in the Main Round.

Your preferences will automatically be considered in the same order in subsequent rounds. To be considered for other courses, however, you must change your preferences by logging on to either your application on UAC's website or the My UAC app.

Alternative study options

When you apply, you will be asked if you would like to receive information about alternative study options should your application be unsuccessful. If you select 'Yes', at the end of major offer rounds (such as the Main Round for semester 1 and June Round 2 for semester 2) you may be contacted by institutions (including some not included in your preferences) with details of other available study options. You can opt out of receiving this information by logging in to your application on UAC's website and updating the personal details section.

Slipback offers

Some institutions may make a slipback offer to a pathway course if you are not eligible or competitive enough for the course to which you have applied.

Visit www.uac.edu.au/undergraduate/admission/pathway-courses.shtml for information about slipback offers and pathway courses through UAC.

ENROLMENT

About enrolment

Each institution has its own procedures for enrolment. For more information, check the general information at www.uac.edu.au/undergraduate/institutions.

When you apply, make sure the name on your application matches your official ID (birth certificate, passport, citizenship documents). You will need your ID when you enrol and there may be problems if the name on your ID does not match your offer letter.

Advanced standing/Academic credit

If you have already studied at tertiary level, you may get credit for those studies when you enrol. Each institution has its own policy regarding advanced standing/academic credit, which you should check carefully.

Visit www.uac.edu.au/undergraduate/admission/credit-transfer.shtml for links to institution information on academic credit.

Deferment

Deferment is where you are given permission from your institution to delay starting your course. Deferment is for a fixed period, usually six months or one year. Each institution has its own policy regarding deferment. Read *Undergraduate fact sheet 6: Deferment policies* and visit www.uac.edu.au/undergraduate/offers/defer.shtml.

Transferring to another course

Many students enrol in a course with a view to transferring into another course after completing a year's study.

Transfers such as this are possible but very competitive, and you usually need to achieve excellent results in your first year. Remember that each institution has its own requirements for transfers and you should check with the relevant institution for more information before you enrol.

In most cases you are not, in fact, transferring, but withdrawing from one course and applying for entry to another. You usually need to submit a new application through UAC for the new course. If you are transferring to another course in the same admissions period (eg transferring to a new course in semester 2) you do not need to re-apply. As your application is still active, you only need to change your preferences. Then, if you get an offer you can formally withdraw from your current course. It's important to do this in order to avoid additional HECS fees or absent fail results on your academic record.

FAQ ABOUT OFFERS

Can I receive an offer in more than one round?

Yes, you can receive an offer in more than one round. If you do, you can choose which offer to accept. If you receive an offer in one round and accept it, and then receive an offer in a later round, you can choose either to:

- keep your previous offer and not accept your new offer, or
- withdraw from your previous offer and accept your new offer.

Not all institutions make offers in all offer rounds. The majority of offers are made in the Main Round.

Should I accept my offer? I might receive another offer in the next round.

Yes, you should accept your offer. If you receive an offer in one round, don't assume that you'll receive another offer in a subsequent round. If you don't accept your offer and you don't receive an offer in a subsequent round, you may miss out on being able to study at university in 2017.

You must accept your offer by the date specified by the institution otherwise you may lose your offer. Accepting an offer doesn't stop you from being considered in subsequent offer rounds unless it is your first preference.

How do I receive more offers after I accept an offer?

If you receive an offer to your **first** preference and you'd like to be considered for other courses in subsequent offer rounds, you need to remove your first preference and put your new preferred course as your first preference before the next offer round.

If you receive an offer to a lower preference in an offer round, you will automatically be considered for your higher preference/s in subsequent rounds.



Universities Admissions Centre (NSW & ACT) Pty Ltd

Telephone: 1300 ASK UAC (1300 275 822)
from mobiles: (02) 9752 0200 from overseas: +61 2 9752 0200

Email: use our online enquiry form at www.uac.edu.au/enquiry
Website: www.uac.edu.au

Postal address: UAC, Locked Bag 112, Silverwater NSW 2128

In person: Quad 2, 6 Parkview Drive, Sydney Olympic Park NSW 2127

Office hours: 8.30am–4.30pm Monday to Friday